



Republic of the Philippines
Region IV-A (CALABARZON)
Province of Cavite
CITY OF GENERAL TRIAS
OFFICE OF THE SANGGUNIANG PANLUNGSOD

CITY ORDINANCE NO. 20-52 (SPECIAL)

Author : SP Member J-M Vergel M. Columna
Chair, Committee on Social Services

Sponsors : SP Member Clarissel J. Campana-Moral
SP Member Gary A. Grepo
SP Member Kristine Jane M. Perdito-Barison
SP Member Jonas Glyn P. Labuguen
SP Member Hernando M. Granados
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SP Member Isagani L. Culanding
SP Member Walter C. Martinez
SP Member Florencio D. Ayos
SP Member Vivencio Q. Lozares, Jr.
SP Member Richard R. Parin
SP Member Alfredo S. Ching
SP Member Reienel R. Ferrer

IMPLEMENTING THE BENEFITS AND PRIVILEGES OF THE SOLO PARENTS AND THEIR DEPENDENT CHILDREN IN THE CITY OF GENERAL TRIAS, CAVITE, AND APPROPRIATING FUNDS THEREFOR AND FOR OTHER PURPOSES PURSUANT TO REPUBLIC ACT NO. 8972 ALSO KNOWN AS THE SOLO PARENTS' WELFARE ACT OF 2000.

WHEREAS, under Republic Act No. 8972 otherwise known as the Solo Parents' Welfare Act of 2000, it is a declared policy of the State to promote the family as the foundation of the nation, strengthen its solidarity and ensure its total development, towards this end, it shall develop a comprehensive program of services for solo parents and their children;

WHEREAS, R.A No. 7160 otherwise known as the Local Government Code of 1991, specifically Section 458 (a) provides that the Sangguniang Panlungsod, as the legislative body of the city, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the city and its inhabitants;

WHEREAS, the same Code mandates each Local Government Unit, through its respective Sanggunian, to approve Ordinances to provide for the care of disabled persons, paupers, the aged, the sick, persons of unsound mind, abandoned minors, juvenile delinquents, drug dependents, abused children, and other needy and disadvantaged persons, particularly children and youth below eighteen years of age; and subject to availability of funds, establish and provide for the operation of centers and facilities for the said needy and disadvantaged persons;

WHEREAS, solo parents bear the burden in providing the needs of their dependent children and they are left alone in performing the parental duties;

WHEREAS, the City of General Trias has an increasing number of Solo Parents, therefore, this Ordinance prevents the consequent problems of solo parenthood such as poverty, lack of employment, children deprived of education, street children and juvenile delinquents;

NOW THEREFORE, on motion of SP Member J-M Vergel M. Columna duly seconded by SP Member Clarissel J. Campana-Moral,

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Be it enacted by the Sangguniang Panlungsod, that:

ARTICLE I
TITLE, POLICY AND OBJECTIVE

SECTION 1. TITLE - This local legislation shall be known as the "City of General Trias Solo Parents' Welfare Act of 2000 Ordinance".

SECTION 2. THE CITY POLICY AND OBJECTIVE - The City of General Trias adheres to the declared policy of the State as provided in Section 2 of Republic Act No. 8972, otherwise known as the Solo Parents' Welfare Act of 2000,

The City shall, therefore, shall assist in every way possible the solo parents in raising their families and in providing their dependent children a better future, hoping that such efforts will contribute greatly to the continued realization of a "Child-Friendly City".

ARTICLE II
DEFINITIONS

SECTION 3. DEFINITION OF TERMS - As used in this Ordinance, the following terms shall mean as follows:

3.1 **Solo Parent** - any individual who falls under any of the following categories:

- a. A woman who gives birth as a result of rape or crimes against chastity, even without a final conviction of the offender, provided that the mother keeps and raises the child,
- b. Parent left solo or alone with the responsibility of parenthood due to death of spouse,
- c. Parent left solo or alone with the responsibility of parenthood while the spouse is detained, or is serving sentence for a criminal conviction for at least one (1) year,
- d. Parent left solo or alone with the responsibility of parenthood due to physical and/or mental incapacity of spouse as certified by a public medical practitioner,
- e. Parent left solo or alone with the responsibility of parenthood due to legal separation or de facto separation from spouse for at least one (1) year: Provided, that he or she is entrusted with the custody of the children,
- f. Parent left solo or alone with the responsibility of parenthood due to declaration of nullity or annulment of marriage as decreed by a court or by a church: Provided, that he/she is entrusted with the custody of the children,
- g. Parent left solo or alone with the responsibility of parenthood due to abandonment of spouse for at least one (1) year,
- h. Unmarried mother/father who has preferred to keep and rear his/her child/children instead of having others care for them or give them up to a welfare institution,

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- i. Any other person who solely provides parental care and support to a child or children provided he/she is duly licensed as a foster parent by the Department of Social Welfare and Development (DSWD) or duly appointed legal guardian by the court, and
- j. Any family member who assumes the responsibility of head of family as a result of the death, abandonment, disappearance or prolonged absence of the parents or solo parent for at least one (1) year.

A change in the status of the solo parent claiming benefits under this Ordinance, such that he/she is no longer left alone with the duties and responsibilities of parenthood, shall terminate his/her eligibility for these benefits.

3.2 Indigent Solo Parent - refer to those whose net income falls below the poverty threshold set by the National Economic Development Authority (NEDA) and is not receiving a monthly pension or allowance from a concerned public or private entity beyond such poverty threshold, as assessed and verified by City Social Welfare and Development (CSWD) Office and/or Department of Social welfare and Development (DSWD).

3.3 Dependent Children - refer to those living with and dependent upon the solo parent for support who are below eighteen (18) years of age, or even eighteen (18) and above but are incapable to self-support and/or mentally and/or physically challenged;

3.4 Parental Responsibility - with respect to their minor children, this shall refer to the rights and duties of the parents as defined in Article 220 of Executive Order No. 209, as amended, otherwise known as the "Family Code of the Philippines".

3.5 Parental Leave - shall mean leave benefits granted to a solo parent to enable him/her to perform parental duties and responsibilities where physical presence is required: Provided, that the child is in need of medical attention;

3.6 Flexible Work Schedule - the right granted to a solo parent employee to vary his/her arrival and departure time without affecting the core work hours as defined by the employer.

3.7 Basic Necessities - goods vital to the needs of consumers for their sustenance and survival. For purposes of this ordinance, basic food necessities shall include rice, all kinds of bread (cake is not included), fresh pork, beef and poultry meat, canned goods, frozen foods, fresh white eggs, baby's milk, locally manufactured instant noodles, powdered, liquid, bar laundry and detergent soap, coffee, and sugar (excluding artificial sweetener/sugar substitute).

3.8 Prime Commodities - such as onions and garlic, vinegar, fish sauce (patis), soy sauce, diaper, and bar and liquid bath soap (excluding hand and body wash).

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- 3.9 **School Supplies** - shall mean an item commonly used by a student in a course of study. For purposes of this Ordinance, school supplies shall as paper including pads, crayon, ruler, scissor, ballpen, glue/paste, folders, envelope, notebooks, pencils, eraser, sharpener, tape, plastic cover, and bag or backpacks.
- 3.10 **Consultation and Laboratory Diagnostic** - any procedure conducted for diagnostic purposes. It shall include procedures such as x-rays, CT-scans, MRI scans, PET scans, blood chemistry exams, histopathology, and immunopathology, hematology, urine analysis, parasitology and bacteriology tests, blood banking, and other clinical examinations that are necessary for the diagnosis of solo parents and/or their dependent children.
- 3.11 **Poverty Threshold** - refer to the minimum level of income in the Philippines as set forth by the National Statistical Coordination Board (NSCB) amounting to Twelve Thousand Five Hundred Seventy Seven Pesos (Php 12 577.00) for the family of five (5) members.
- 3.12 **CSWD** - refer to the City Social Welfare and Development of the City Government of General Trias.
- 3.13 **DSWD** - refer to the Department of Social Welfare and Development Office.

ARTICLE III

WELFARE SERVICES AND ADDITIONAL PRIVILEGES AND BENEFITS

SECTION 4. INCORPORATION OF WELFARE SERVICES, PRIVILEGES, AND BENEFITS - Notwithstanding that the mandate under Republic Act No. 8972 is unto the national government, its agencies and instrumentalities, by this local legislation, the City of General Trias formally imposes upon itself the obligation to provide the solo parents and their children the welfare services and special privileges and benefits that the law has enumerated such as livelihood assistance, counselling, parent effectiveness, critical incidence stress debriefing, among others.

Accordingly, the pertinent provisions of Republic Act No. 8972 are hereby considered written in this Ordinance.

SECTION 5. FLEXIBLE WORK SCHEDULE - The employer shall provide for a flexible work schedule for solo parents: Provided, that the same shall not affect individual and company productivity. Provided, further, that any employer may request exemption from the above requirements from the Department of Labor and Employment (DOLE) on certain meritorious grounds. In the case of employees in the government service, flexible working hours will be subject to the discretion of the head of the agency. In no case shall the weekly working hours be reduced in the event the agency adopts the flexible working hours schedule format (flexi-time). In the adoption off flexi-time, the core working hours shall be prescribed taking into consideration the needs of the service.

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SECTION 6. WORK DISCRIMINATION - No employer shall discriminate against any solo parent employee with respect to terms and conditions of employment on account of his/her status.

SECTION 7. PARENTAL LEAVE - In addition to leave privileges under existing laws, parental leave of not more than seven (7) working days every year shall be granted to any solo parent employee who has rendered service of at least one (1) year. The 7-day parental leave shall be non-cumulative.

SECTION 8. CONDITION OF ENTITLEMENT - A solo parent shall be entitled to parental leave provided that:

- 8.1 He/She has rendered at least one (1) year of service whether continuous or broken at the time of the effectivity of the Act,
- 8.2 He/She has notified his/her employer of the availment thereof within a reasonable time period, and
- 8.3 He/She has presented a Solo Parent Identification Card to his/her employer.

SECTION 9. NON-CONVERSION OF PARENTAL LEAVE - In the event that the parental leave is not availed of, said leave shall not be convertible to cash unless specifically agreed upon previously. However, if said leave were denied an employee as a result of non-compliance with the provisions of these Rules by an employer, the aforementioned leave may be used as a basis for the computation of damages.

SECTION 10. CREDITING OF EXISTING LEAVE - If there is an existing or similar benefit under a company policy, or a collective bargaining agreement or collective negotiation agreement, the same shall be credited as such. If the same is greater than the seven (7) days provided for in the Act, the greater benefit shall prevail. Emergency or contingency leave provided under a company policy or a collective bargaining agreement shall not be credited as compliance with the parental leave provided for under the Act and Rules of R.A. 8972 (Solo Parents' Welfare Act of 2000).

SECTION 11. ADDITIONAL PROGRAMS, SERVICES, PRIVILEGES AND BENEFITS - In addition to the programs, services, privileges and benefits provided by law, solo parents who are residents of the City and/or their dependent children shall be entitled to the following privileges and benefits;

- 11.1 Medical assistance as per mentioned in Section 25 Article 5 of R.A. 8972, the Department of Health (DOH) shall develop a comprehensive health care program for solo parents and their dependent children,
- 11.2 The program shall be implemented by the DOH through their retained hospitals, medical centers, and the local government units (LGUs) through their provincial/city, municipal hospitals and rural health units (RHUs),
- 11.3 Selected indigent solo parents are entitled to have discount on laboratory and consultation at General Trias Medical Center, Inc. and Medicare Hospital in Barangay Pinagtipunan and housing assistance,

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- 11.4 The National Housing Authority (NHA) shall make available units to solo parents in its housing projects subject to existing disposition policies or may refer them to other housing projects,
- 11.5 Solo parents shall meet the eligibility criteria under R.A. 7279 (Urban Development and Housing Act of 1992) and other related rules and regulations of participating housing agencies shall be provided with the liberal terms of payment on government low-cost housing projects, in accordance with housing law provisions, prioritizing applicants below the poverty line as declared by the National Statistical Coordination Board (NSCB), and
- 11.6 Discounts:
- Five percent (5%) discount in the purchase of basic necessities and prime commodities not exceeding Five Thousand Pesos (Php5 000.00) in grocery stores and super markets whose gross income is not less than Two Hundred Fifty Thousand Pesos (Php250 000.00),
 - Five percent (5%) discount in the purchase of school supplies as per mentioned from Section 3 (i) of this ordinance,
 - Five percent (5%) discount on medicines and vitamins not exceeding Five Thousand Pesos (Php 5 000.00) on selected drug stores,
 - Five percent (5%) discount on laboratory and examinations on selected private diagnostic clinics,
 - Five percent (5%) discount on bill in selected restaurants and fast food chains, and
 - Five percent (5%) discount on hospital bill in selected private hospitals in City of General Trias, Cavite.

ARTICLE III
REGISTRATION AND AVAILMENT OF BENEFITS

SECTION 12. REGISTRATION FOR SOLO PARENT'S REQUIREMENTS -

- 12.1 Barangay Certification- it is a proof that the applicant is a resident of the barangay at least one (1) year,
- 12.2 Voter's ID or certification that the applicant is a registered voter of the City,
- 12.3 Philippine Statistics Authority (PSA) Birth certificate of child/children,
- 12.4 Income Tax Return (ITR) for employed and self-employed single parent or Certificate of Employment and Compensation from the employer,
- 12.5 Certification from the Barangay Captain indicating the status of the applicant as a solo parent, and
- 12.6 Application Form provided by the City Social Welfare and Development (CSWD).

City of General Trias must have a color coding scheme on their Solo Parent's ID to identify the category of a solo parent. There will be two (2) categories: Green for solo parent whose income is above the poverty threshold set forth by the National Statistical Coordination Board (NSCB); Red for solo parent whose income is below the poverty

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threshold amounting to Twelve Thousand Five Hundred Seventy Seven Pesos (Php 12 577.00).

SECTION 13. ASSESSMENT - An applicant who manifests the need for assistance under this ordinance is subject to assessment by a social worker from the City Social Welfare and Development Office. The assessment shall cover, but not be limited to the following;

- 13.1 Determination of the applicant's category as enumerated in Article II Sec. 3 (a) of this Ordinance,
- 13.2 Evaluation of the needs of the applicant and his/her children as basis for provision of the appropriate service and intervention;
- 13.3 Identification of the level of readiness of the applicant to receive a particular service/assistance, which shall serve as basis for the conduct of social preparation activities prior to the provision of such service/assistance; and
- 13.4 Identification of existing and potentially available resources that may support the applicant and his/her children.

SECTION 14. PROCEDURE IN ACCESSING SERVICES FOR SOLO PARENTS - A person who needs assistance under this Ordinance shall comply with the following process:

- 14.1 Visit the City Social Welfare and Development Office of General Trias to manifest her/his need for assistance,
- 14.2 Fill up the application form for the assistance, indicating but not limited to, the following information:
 - a. Name,
 - b. Age,
 - c. Address/Area of Domicile,
 - d. Income per month,
 - e. Source/s of income, and
 - f. Number of children,
- 14.3 Undergo the necessary assessment process as stipulated in Sec. 13 Article III of this Ordinance,
- 14.4 A Social Case Study Report shall be prepared by the social worker based on the information/data provided for by the applicant, as well as his/her assessment of said applicant, indicating therein the appropriate services needed,
- 14.5 The Social Case Study Report, together with a referral letter prepared by the social worker, shall be forwarded by the Office of the City Social Welfare and Development Office to the agency concerned providing the appropriate assistance/service,
- 14.6 The social worker shall inform the solo parent of the status of his/her application within thirty (30) working days from the filing of such and shall require him/her to visit the agency/institution providing the assistance. In case the applicant is not qualified for services under this Act, he/she will be referred to the appropriate agency/program for assistance,

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14.7 Upon the favorable evaluation of the social worker, a Solo Parent Identification Card shall be issued to the solo parent within 30 days upon application duly signed by the City Mayor. The Solo Parent Identification Card is necessary for the availment of benefits under the Act and this Ordinance. Such Identification Card shall be valid for only one (1) year, but may be renewed subject to a new assessment and evaluation, and

14.8 For the public's information and guidance, a list of persons who applied and those who were able to avail of the benefits under this Ordinance shall be made available by the concerned city/municipal social welfare and development office which processed their applications.

SECTION 15. AVAILMENT - Proof of membership and entitlement shall be presented by the solo parent and/or his/ her children to avail of the above benefits granted under this Ordinance.

SECTION 16. PROCEDURE FOR APPLICATION OF BENEFITS - An applicant who was determined by a social worker to be eligible for assistance may apply for benefits under this ordinance through the following:

16.1 The solo parent may go to the agency providing such benefit bringing with him/her the Identification Card issued by the City Social Welfare and Development Office,

16.2 Undergo the necessary qualifying activities required by the agency as prescribed by the Rules of R.A 8972, and

16.3 Comply with the requirements set forth by the agency providing the service for the duration of the assistance (e.g. schooling, housing) subject to existing rules of the agencies concerned.

SECTION 17. ISSUANCE OF PURCHASE BOOKLET AND ITS CONTENTS - Free purchase booklet issued by the City Social Welfare and Development Office must contain. In the following basic information:

17.1 Solo Parent ID number,

17.2 Booklet control number,

17.3 Name of Solo Parent,

17.4 Sex,

17.5 Address,

17.6 Date of Birth,

17.7 Picture,

17.8 Signature or thumbmark of solo parent,

17.9 Logo of City of General Trias,

17.10 Signature of the City Mayor, and

17.11 Signature of the Department Head of the City Social Welfare and Development.

SECTION 18. PROCEDURE OF TERMINATION OF BENEFITS -

18.1 A solo parent shall manifest to the City Social Welfare Development Office his/her intention to withdraw the availment of the benefits under this Ordinance,

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- 18.2 If the solo parent does not voluntarily manifest his/her intention to terminate the provision of benefits and services before the lapse of one year from the issuance of the Solo Parent ID, the Social Worker, based on a report by the employer or any interested person, shall conduct the necessary assessment/evaluation to ascertain if grounds for termination and withdrawal of benefits exist. The Identification Card shall cease to be effective upon the lapse of one year from issuance, unless renewed based on a new assessment and evaluation. Failure to renew will mean that he/she has changed his/her status as a solo parent,
- 18.3 The solo parent shall be informed of the result of the assessment/evaluation and termination of the service, if warranted, through written notice. The termination shall take effect thirty (30) days from the receipt of the notice of termination.

In case when the service cannot be terminated in a period of one (1) month, e.g., schooling, the service shall be completed until its due time. The National Housing Authority (NHA) and other participating housing agencies shall issue the guidelines in the termination of housing benefits provided in the implementing Rules and Regulations of RA 8972, and

- 18.4 The solo parent and his/her children shall undergo psychosocial counseling with the social worker to prepare them for independent living. The termination of said benefits shall be without prejudice to reapplication should the circumstances so warrant.

ARTICLE IV
SOLO PARENT ORGANIZATION AND SOLO PARENTS'
DAY CELEBRATION

SECTION 19. RIGHT TO ORGANIZE - The City encourages and gives its full support to the solo parents' right to organize themselves for purposes beneficial to its members.

The Solo Parents Federation shall assist the City in the effective implementation of the program. Prior consultation with it and its members shall be done in the management of the funds allocated for solo parents.

SECTION 20. SOLO PARENTS' DAY CELEBRATION - Every 22nd of April mandates the celebration of Solo Parents' Day to give recognition to City's solo parent residents.

ARTICLE V
PENALTY REVISIONS

SECTION 21. PENALTY FOR VIOLATIONS - Person/s or companies found violating any provision of this Ordinance shall be penalized as follows:

- 21.1 First Offense : Php 1 500.00
21.2 Second Offense : Php 2 500.00, and
21.3 Third Offense : Php 5 000.00 and closure of business as may be ordered by the appropriate implementing agency.

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If the violator is a corporation, organization, or any similar entity, the officials and employees directly involved will be individually liable and penalized.

Persons found guilty of falsification of documents to avail of the solo parent benefits will also be fined Php 5 000.00 or one (1) month imprisonment or both at the discretion of the court.

ARTICLE VI
FINAL PROVISIONS

SECTION 22. APPROPRIATIONS - For purposes of the mandates of this Ordinance, the amount equivalent to One Percent (1%) of the City's total budget for Socio-Economic Development shall be provided for in the Annual Budget and in every succeeding budget year thereafter. For the sum of at least Three Hundred Thousand Pesos (Php 300 000.00) shall be allocated yearly for purposes of the Solo Parents Federation.

SECTION 23. SOLO PARENT CHAPTER PRESIDENT ALLOWANCE - All thirty three (33) barangays are highly encouraged to support and provide necessary funding allowance thereto by including it in their respective annual budget.

SECTION 24. IMPLEMENTING RULES AND REGULATIONS - A Rules Committee, composed of the Chairman of the Sangguniang Panlungsod Committee on Women, Children, Family Relations and Social Services as Chairman and the City Social Welfare and Development Department Officer, a representative of the Office of the City Mayor, the President of the Solo Parents Federation, the City Legal Officer and Chairman of the Committee of Marginalized Sectors as members, is hereby constituted to Promulgate rules and regulations to effectively carry out the purposes of this Ordinance subject to the approval of the City Mayor and the ratification of the Sangguniang Panlungsod. But notwithstanding the absence of implementing rules and regulations, this Ordinance shall be considered self-executory.

SECTION 25. REPEALING CLAUSE - Any provision of ordinances, rules and regulations and/or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed and/or modified accordingly.

SECTION 26. SEPARABILITY CLAUSE - Should any part or provisions of this Ordinance be declared unconstitutional or invalid, the other parts or provisions thereof which are not affected thereby shall continue to be in full force and effect.

SECTION 27. EFFECTIVITY CLAUSE - This Ordinance shall take effect upon its approval and after publication in a newspaper of general circulation in Cavite.

ENACTED under THIRD/FINAL READING on 02 SEPTEMBER 2020.


JONAS GLYN B. LABUGUEN
SP Member


GARY A. GREPO
SP Member


CLARISSSEL J. CAMPAÑA-MORAL
SP Member

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SP Member


KRISTINE JANE M. PERDITO-BARISON
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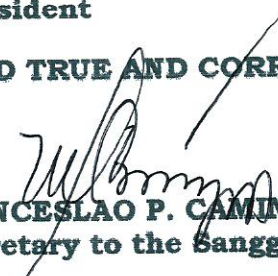

RICHARD R. PARIN
SP Member


HERNANDO M. GRANADOS
SP Member


ALFREDO S. CHING
SP Member/LNB President


REINEL R. FERRER
SP Member/SKF President

CERTIFIED TRUE AND CORRECT:


WENCESLAO P. CAMINGAY
Secretary to the Sanggunian

ATTESTED:


MAURITO C. SISON
City Vice Mayor/Presiding Officer

APPROVED:


ANTONIO A. FERRER
City Mayor


kcg/app/dga